

DISMISSAL PROCEDURES 2017-2018 School Year

If you plan to pick your child(ren) up every day of the week, or if you plan on regularly picking your child(ren) up on certain days of the week, please fill out the back of this sheet. This will eliminate the need to send in a daily note. Please remember, however, if you sign this form that means that your child(ren) will not be placed on a bus at the end of the day.

If you plan on picking your child up on an irregular basis, a note will be required to be sent in the morning of that day.

We will need one note for each of your children for safety reasons.

We do understand that emergencies happen and something may come up during the day that will require you to pick your child(ren) up at the end of the day. We ask, when possible, that you contact us *before* noon with this information.

A note will be sent to teachers by noon with the list of names of students being picked up. You will need to come in and sign for your child(ren) by 3:25. The dismissal sheets will be located in the cafeteria. Please note that our teachers are busy with children up to the very last minute of the day. It is important that our students remain in classes until 3:30.

Alternate Transportation Form for Taylor Students
2017-2018 School Year

Child's name: _____ Teacher _____

My son/daughter _____ will be picked up by his/her parent/guardian/designee **on the days checked** for the entire school year unless on a rare occasion in which case a note will be sent in the morning stating otherwise.

Monday _____

Tuesday _____

Wednesday _____

Thursday _____

Friday _____

Parent/Guardian Signature _____ Date _____