

**Terry A. Taylor School  
EMERGENCY CLOSING FORM  
2017-2018**

Channel 8	WHAM 1180AM
Channel 9	
Channel 10	
Channel 13	

Dear Parents:

If it becomes necessary to close school early, it is important for you to have a plan for your child to follow. Your plan will direct the school where to send your child. No changes can be made to this plan during an emergency closing.

When the district must be closed for reasons of weather or other emergencies, an announcement will be made over the radio and television stations. You will receive an automated message from our Connect-Ed system. We also encourage parents to sign up for Ranger E-News by visiting [www.spencerportschools.org](http://www.spencerportschools.org). This is a quick and convenient way to stay informed about school news, including emergency closings. **PLEASE DO NOT CALL THE SCHOOL**, we might be trying to contact you.

**PLEASE PROVIDE US WITH YOUR PLAN:**

Child(ren)'s Full Name \_\_\_\_\_ Teacher \_\_\_\_\_  
\_\_\_\_\_ Teacher \_\_\_\_\_  
\_\_\_\_\_ Teacher \_\_\_\_\_

The following will direct the school if there is an early dismissal. This information will be used to complete bus passes.

**PLEASE CHOOSE ONE:**

\_\_\_\_\_ My child(ren) need to be dropped off at their regular bus stop, which is home \_\_\_\_ other \_\_\_\_

Address: \_\_\_\_\_

Phone number at this address: \_\_\_\_\_ Cell Phone \_\_\_\_\_

Name of person at this address: \_\_\_\_\_

Bus # \_\_\_\_\_

\_\_\_\_\_ My child(ren) need to be dropped off at an address **different** from their regular address:

Address: \_\_\_\_\_

Phone number at this address: \_\_\_\_\_ Cell Phone \_\_\_\_\_

Name of person at this address: \_\_\_\_\_

Bus #, if known \_\_\_\_\_

**NOTE: Ogden Rec. and many after-school programs are not available during the day, so please check with your daycare and fill out this form accordingly.**

\_\_\_\_\_  
Parent/Guardian Signature